1. **RESEARCH ETHICS COMMITTEE (REC) INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Ethics Review Committee:** | Click here to enter text. | | |
| **Name of Institution:** | Click here to enter text. | | |
| **Address: (No., Street, Town/City, Province, Region)** | Click here to enter text. | | |
| **Report prepared by:** | Click here to enter text. | | |
| **Name of Contact Person:** | Click here to enter text. | **Position:** | Click here to enter text. |
| **Telephone:** | Click here to enter text. | **Mobile:** | Click here to enter text. |
| **Fax:** | Click here to enter text. | **REC Email Address:** | Click here to enter text. |

***IMPORTANT REMINDER: LEVEL 1 AND 2 RECs CANNOT REVIEW CLINICAL TRIALS OF DRUGS FOR FDA REGISTRATION***

1. **PROTOCOL SUMMARY**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **REC**  **Protocol Code** | **Protocol Title** | **Names of Researcher(s)/**  **Investigator(s)** | **Fundinga** | **Research Typeb** | **Date Received** | **Review Typec** | **Date of Meeting where Protocol is First Discussed**  *(if full review)* | **Name of Primary Reviewer** | **Decisiond** | **Date of First Decision Letterto the PI / Researcher** | **Status** |
| *XXXXX* | *Protocol Title* | *Researcher* | *R* | *B* | *<MM-DD-YY>* | *FR* | *<MM-DD-YY>* | *Primary Reviewer* | *A* | *<MM-DD-YY>* | *OR* |
| *XXXXX* | *Protocol Title* | *Researcher* | *R* | *B* | *<MM-DD-YY>* | *FR* | *<MM-DD-YY>* | *Primary Reviewer* | *A* | *<MM-DD-YY>* | *OR* |
| *XXXXX* | *Protocol Title* | *Researcher* | *R* | *B* | *<MM-DD-YY>* | *FR* | *<MM-DD-YY>* | *Primary Reviewer* | *A* | *<MM-DD-YY>* | *OR* |
| *XXXXX* | *Protocol Title* | *Researcher* | *R* | *B* | *<MM-DD-YY>* | *FR* | *<MM-DD-YY>* | *Primary Reviewer* | *A* | *<MM-DD-YY>* | *OR* |
| *XXXXX* | *Protocol Title* | *Researcher* | *R* | *B* | *<MM-DD-YY>* | *FR* | *<MM-DD-YY>* | *Primary Reviewer* | *A* | *<MM-DD-YY>* | *OR* |

\*Add rows when needed

**How many of the above protocols came from researchers belonging to other institutions? \_\_\_\_\_\_\_\_\_\_\_**